



Load Letter

General Information																																																				
Service Location (Street Address)	Type of Business																																																			
Electrician	Address	Phone																																																		
Customer	Address	Phone																																																		
Total Square Footage	Conditioned Space Square Footage	Type of Heat																																																		
Similar Account Information (Buildings of like types of business, square footages, operating hours and heating type)																																																				
Name of Similar Business	Address of Similar Business	ANEC Similar Acct. #(s)																																																		
Type of Service (Check all that apply)																																																				
<input type="checkbox"/> Underground	<input type="checkbox"/> Service Change (Rewire)	<input type="checkbox"/> New																																																		
<input type="checkbox"/> Overhead	<input type="checkbox"/> Relocation	<input type="checkbox"/> Temporary																																																		
Service Characteristics																																																				
Size of Load Wires: _____	Sets of Load Wires Per Phase: _____	Load Wire Type: <input type="radio"/> AL <input type="radio"/> CU																																																		
Terminations: <input type="radio"/> Meterbase <input type="radio"/> C.T.Cabinet	<input type="radio"/> Connection Box	<input type="radio"/> Switchgear/Manf.# _____ <input type="radio"/> other _____																																																		
Service Type & Size																																																				
<input type="radio"/> 200 amp <input type="radio"/> 320 amp <input type="radio"/> 400 amp <input type="radio"/> 600 amp <input type="radio"/> other _____																																																				
Voltage - circle one																																																				
<input type="radio"/> 1 Φ 240/120 <input type="radio"/> 3 Φ Y 208/120 <input type="radio"/> 3 Φ Y 480/277 <input type="radio"/> 3 Φ Δ 240/120 <input type="radio"/> 3 Φ Δ 480 only - ANEC Engineer can determine Open or Closed Delta																																																				
Electric Load (Excluding Motor Load)		Electric Motor Load (Except Heating and AC)																																																		
Interior Lighting _____ kW	Computers _____ kW	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Phase</th> <th style="width: 20%;">Number of Motors</th> <th style="width: 10%;">HP</th> <th style="width: 15%;">Voltage</th> <th style="width: 40%;">Hours of Operation per week</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> </tbody> </table>	Phase	Number of Motors	HP	Voltage	Hours of Operation per week	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Phase	Number of Motors		HP	Voltage	Hours of Operation per week																																															
_____	_____		_____	_____	_____																																															
_____	_____		_____	_____	_____																																															
_____	_____		_____	_____	_____																																															
_____	_____		_____	_____	_____																																															
_____	_____		_____	_____	_____																																															
_____	_____		_____	_____	_____																																															
_____	_____		_____	_____	_____																																															
_____	_____		_____	_____	_____																																															
_____	_____	_____	_____	_____																																																
Exterior Lighting _____ kW	Receptacles _____ kW																																																			
Electric Cooking _____ kW	Refrigeration _____ kW																																																			
Water Heating _____ kW	Other _____ kW																																																			
Dryer _____ kW	Other _____ kW																																																			
Heat Pump _____ kW	Other _____ kW																																																			
Heat Pump Strip Heat _____ kW	Future _____ kW																																																			
Electric Heat (Baseboard or Furnace) _____ kW																																																				
AC (Data Processing Load Only) _____ tons																																																				
AC (Not Including Data Processing) _____ tons																																																				
Please attach list of additional motors if insufficient space above.																																																				
Estimated Business Operating Time		Meter Location Desired																																																		
Hours Per Week: _____ Month Per Year: _____		_____																																																		
Service Equipment Location Desired																																																				

The information provided in this document, by the customer, is critical to ANEC in sizing our electrical facilities to provide reliable service to you. This information will also be used to determine the installation cost for electrical service.

***ANEC reserves the right to designate and/or approve the location of all metering and C.T. equipment. The company must approve all proposed metering arrangements.**

****The customer must notify ANEC prior to the actual connection of any future load.**

Signature	Date
-----------	------

Distribution: Please return this form to ANEC at 21275 Cooperative Way (Tasley), by mail at P.O. Box 290, Tasley VA 23441; or by Fax: 757-787-9780. CALL us at 757-787-9750 then Press 3 for Engineering