



Load Letter

General Information																																																					
Service Location (Street Address)	Type of Business																																																				
Electrician	Address	Phone																																																			
Customer	Address	Phone																																																			
Total Square Footage	Conditioned Space Square Footage	Type of Heat																																																			
Similar Account Information (Buildings of like types of business, square footages, operating hours and heating type)																																																					
Name of Similar Business	Address of Similar Business	ANEC Similar Acct. #(s)																																																			
Type of Service (Check all that apply)																																																					
<input type="checkbox"/> Underground	<input type="checkbox"/> Service Change (Rewire)	<input type="checkbox"/> New																																																			
<input type="checkbox"/> Overhead	<input type="checkbox"/> Relocation	<input type="checkbox"/> Temporary																																																			
Service Characteristics																																																					
Size of Load Wires: _____		Load Wire Type: <input type="radio"/> AL <input type="radio"/> CU																																																			
Terminations: <input type="radio"/> Meterbase <input type="radio"/> C.T. Cabine <input type="radio"/> Connection Box		<input type="radio"/> Sets of Load Wires Per Phase: _____ <input type="radio"/> Switchgear/Manf.# _____ <input type="radio"/> other _____																																																			
Service Size																																																					
<input type="radio"/> 100 amp <input type="radio"/> 150 amp <input type="radio"/> 200 amp <input type="radio"/> 300 amp <input type="radio"/> 400 amp <input type="radio"/> 600 amp <input type="radio"/> other _____																																																					
Voltage																																																					
<input type="radio"/> 1 Phase, 3 Wire, 120/240 <input type="radio"/> 3 Phase, 4 Wire, Delta, 120/240 (Limited to 200 amps or less per service connection)																																																					
<input type="radio"/> 3 Phase, 4 Wire, Wye, 120/208 <input type="radio"/> 3 Phase, 4 Wire, Wye, 277/480 <input type="radio"/> Other (must be approved by ANEC)																																																					
Electric Load (Excluding Motor Load)		Electric Motor Load (Except Heating and AC)																																																			
Interior Lighting _____ kW	Computers _____ kW	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Phase</th> <th style="width: 15%;">Number of Motors</th> <th style="width: 10%;">HP</th> <th style="width: 15%;">Voltage</th> <th style="width: 10%;">Hours of Operation per week</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> </tbody> </table>	Phase	Number of Motors	HP	Voltage	Hours of Operation per week	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	Receptacles _____ kW
Phase	Number of Motors		HP	Voltage	Hours of Operation per week																																																
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Exterior Lighting _____ kW	Refrigeration _____ kW	Water Heating _____ kW	Other _____ kW																																																		
Electric Cooking _____ kW	Other _____ kW	Dryer _____ kW	Other _____ kW																																																		
Water Heating _____ kW	Other _____ kW	Heat Pump _____ kW	Other _____ kW																																																		
Dryer _____ kW	Other _____ kW	Heat Pump Strip Heat _____ kW	Future _____ kW																																																		
Heat Pump _____ kW	Other _____ kW	Electric Heat (Baseboard or Furnace) _____ kW																																																			
Heat Pump Strip Heat _____ kW	Future _____ kW	AC (Data Processing Load Only) _____ tons																																																			
Electric Heat (Baseboard or Furnace) _____ kW		AC (Not Including Data Processing) _____ tons																																																			
AC (Data Processing Load Only) _____ tons		Please attach list of additional motors if insufficient space above.																																																			
AC (Not Including Data Processing) _____ tons																																																					
Estimated Business Operating Time		Meter Location Desired																																																			
Hours Per Week: _____ Month Per Year: _____																																																					
Service Equipment Location Desired																																																					

The information provided in this document, by the customer, is critical to ANEC in sizing our electrical facilities to provide reliable service to you. This information will also be used to determine the installation cost for electrical service.

***ANEC reserves the right to designate and/or approve the location of all metering and C.T. equipment. The company must approve all proposed metering arrangements.**

****The customer must notify ANEC prior to the actual connection of any future load.**

Signature	Date
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Distribution: Please return this form to ANEC at 21275 Cooperative Way (Tasley), by mail at P.O. Box 290, Tasley VA 23441; or by Fax: 757-787-9780. CALL us at 757-787-9750 then Press 3 for Engineering